POSITION DESCRIPTION

JOB TITLE: Master Scenic Carpenter

JOB LOCATION: Springfield, MO

EMPLOYMENT TYPE: Full-Time, Non-Exempt (Hourly)

COMPENSATION: Commensurate with Experience and Qualifications

REPORTS TO: Technical Directors

EQUAL EMPLOYMENT OPPORTUNITY (EEO) STATEMENT: SLT provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, genetic information, marital status, or military status in accordance with applicable federal, state, and local laws (collectively, "protected characteristics").

COMPANY DESCRIPTION: Springfield Little Theatre is a community-focused organization dedicated to providing exceptional theatrical experiences and educational opportunities.

JOB SUMMARY: Springfield Little Theatre seeks an experienced and dedicated Master Carpenter to join our production team. This hands-on role is essential to the construction and implementation of scenic designs for our theatrical productions. Working closely with the Technical Director and Scenic Designers, the Master Carpenter ensures that all scenic elements are built safely, efficiently, and within budget and time constraints. This position also supervises technical volunteers, oversees tools and equipment, and contributes to the overall upkeep of workspaces and inventory.

Ideal candidates will bring at least five years of related carpentry and rigging experience, demonstrate strong attention to detail, and possess excellent teamwork and communication skills. This is a unique opportunity to contribute to a vibrant community theatre environment that values artistry, collaboration, and excellence.

PURPOSE OF POSITION: Springfield Little Theatre's Master Carpenter is responsible for constructing scenic elements under the direction of the Technical Director.

ESSENTIAL FUNCTIONS:

- Work with Technical Directors to execute the aesthetic and production designs of the space, resulting in successfully implementing the technical requirements of each theatrical production
- Work with Scenic Designers to implement their designs within budget and time parameters
- Construct all physical production elements and supervise volunteers when working on the set
- Assists with transporting scenic elements, set dressings, properties, etc. from Springfield Little Theatre Warehouse space

- Attends all production strikes to assist in the deconstruction of the set and supervision of volunteers

SECONDARY FUNCTIONS:

- Maintain clean and organized work and storage spaces at The Landers Theatre and Creamery Arts Center (Scenic Design Shop)
- Oversee construction tools and equipment inventory and coordinate with Technical Director for supplies and ensure supplies are in working order
- Scenic painting
- Prop creation, acquisition, and organization

SUPERVISION:

- Technical volunteers and students

GENERAL REQUIREMENTS:

- Five years of experience in related theatre/ stage work in carpentry and/ or rigging departments
- Construction worksite safety knowledge
- Must have working knowledge of traditional Stage Carpentry and be able to work with carpentry equipment
- Basic rigging and welding knowledge, preferred
- Ability to safely use power and hand tools to complete work assignments.
- Ability to work from an elevated position.
- Demonstrated attention to details
- Communicates effectively and works flexibly to respond to design changes and shifting priorities
- Demonstrates a consistent and reliable level of skill, ability, and personal responsibility
- Ability to work well with others in a team environment
- Physical ability to lift up to 60 pounds
- A valid Driver's License
- Ability to safely operate company vehicle (pick-up truck, box truck)

APPLICATION INSTRUCTIONS:

- Interested candidates should submit a letter of interest, resume, and work samples to production@springfieldlittletheatre.org.